

NORTHWEST

computer learning center

2659 Commercial Street SE, Suite 210
Salem, Oregon 97302

The Professional's Choice since 1983 • Locally Owned & Operated

Phone: (503) 362-4818

Email: info@nwclc.com

Website: www.nwclc.com

Last Revised: 5/30/2018

Schedule updated throughout the year. Please
check back occasionally for new dates & classes

Course Schedule: Through August 2018

For Course Descriptions visit us at
www.nwclc.com/course_descriptions.html

MICROSOFT ACCESS

Access 2016 / 2013

Level I

Building a Database

2-Days 9am-4pm \$425

May	15-16	Tu-W
Jun	12-13	Tu-W
Jul	9-10	M-Tu
Aug	1-2	W-Th

Beyond Basic Queries

1-Day 9am-4pm \$225

May	24	Thu
Jun	27	Wed
Jul	13	Fri
Aug	20	Mon

Level II

Refining a Database

2-Days 9am-4pm \$425

May	17-18	Th-F
Jun	19-20	Tu-W
Jul	19-20	Th-F
Aug	7-8	Tu-W

Designing Reports

1-Day 9am-4pm \$225

May	25	Fri
Jun	28	Thu
Jul	19	Thu
Aug	21	Tue

Level III

Programming

2-Days 9am-4pm \$425

Jun	4-5	M-Tu
Jul	30-31	M-Tu
Aug	23-24	Th-F

Creating Custom Forms

1-Day 9am-4pm \$225

May	31	Thu
Jun	26	Tue
Jul	20	Fri
Aug	22	Wed

Group Training

- Our classes can be customized for your group at no extra cost.
- To meet your training needs, we will combine any of our course topics to create a custom course - we can even include your files as class examples.
- Group training may cost you less money.

For more details, please email us at:
info@nwclc.com
or call (503) 362-4818

Customized Access Training

Are you building or enhancing a
database you would like help with?

Request a custom class date for you
or your group so we can work
specifically on your project.

For more information contact us at:
info@nwclc.com
503-362-4818

Access 2010 / 2007

Level I

Building a Database

2-Days 9am-4pm \$425

May	15-16	Tu-W
Jun	12-13	Tu-W
Jul	9-10	M-Tu
Aug	1-2	W-Th

Beyond Basic Queries

1-Day 9am-4pm \$225

May	24	Thu
Jun	27	Wed
Jul	13	Fri
Aug	20	Mon

Level II

Refining a Database

2-Days 9am-4pm \$425

May	17-18	Th-F
Jun	19-20	Tu-W
Jul	19-20	Th-F
Aug	7-8	Tu-W

Designing Reports

1-Day 9am-4pm \$225

May	25	Fri
Jun	28	Thu
Jul	19	Thu
Aug	21	Tue

Level III

Programming

2-Days 9am-4pm \$425

Jun	4-5	M-Tu
Jul	30-31	M-Tu
Aug	23-24	Th-F

Creating Custom Forms

1-Day 9am-4pm \$225

May	31	Thu
Jun	26	Tue
Jul	20	Fri
Aug	22	Wed

ADOBE ACROBAT

Acrobat Pro 2017 / DC

Level I

1-Day	9am-4pm	\$250
May	31	Thu
Jul	11	Wed
Aug	13	Mon

Level II

1-Day	9am-4pm	\$250
Jun	1	Fri
Jul	12	Thu
Aug	14	Tue

Acrobat Pro XI

Level I

1-Day	9am-4pm	\$250
May	29	Tue
Jul	5	Thu
Aug	20	Mon

Level II

1-Day	9am-4pm	\$250
May	30	Wed
Jul	6	Fri
Aug	21	Tue

ADOBE CAPTIVATE

Please contact us to schedule

Level I: 1 Day 9am-4pm \$275

Level II: 1 Day 9am-4pm \$275

CRYSTAL REPORTS

Level I

2-Days	9am-4pm	\$525
Jun	12-13	Tu-W
Jul	19-20	Th-F
Aug	29-30	W-Th

Level II

1-Day	9am-4pm	\$275
Jun	14	Thu
Jul	23	Mon
Aug	31	Fri

DREAMWEAVER

Level I

1-Day	9am-4pm	\$250
Jul	2	Mon
Aug	23	Thu

Level II

1-Day	9am-4pm	\$250
Jul	3	Tue
Aug	24	Fri

MICROSOFT EXCEL

Excel 2016 / 2013

Level I

1-Day	9am-4pm	\$225
May	22	Tue
Jun	6	Wed
Jun	19	Tue
Jul	17	Tue
Aug	9	Thu
Aug	27	Mon

Level II

1-Day	9am-4pm	\$225
May	23	Wed
Jun	7	Thu
Jun	27	Wed
Jul	18	Wed
Aug	10	Fri
Aug	28	Tue

Level III

2-Days	9am-4pm	\$425
May	1-2	Tu-W
Jun	14-15	Th-F
Jul	24-25	Tu-W
Aug	15-16	W-Th

Level IV - Macros

2-Days	9am-4pm	\$425
May	17-18	Th-F
Jun	18-19	M-Tu
Jul	30-31	M-Tu
Aug	21-22	Tu-W

Excel 2016 / 2013

PowerPivot & Data Analysis

1-Day	9am-4pm	\$250
May	3	Thu
Jun	25	Mon
Jul	27	Fri
Aug	30	Thu

Have you considered customized Excel training for your group?

Our Guarantee

Any of our classes can be retaken at no additional charge (same version and class). We just ask that you bring your class workbook with you. We also provide email and telephone support if you have questions as you apply information you learned in class to your specific situations. We encourage your questions regardless of how long it's been since your class.

Excel 2010 / 2007

Level I

1-Day	9am-4pm	\$225
May	22	Tue
Jun	6	Wed
Jun	19	Tue
Jul	17	Tue
Aug	9	Thu
Aug	27	Mon

Level II

1-Day	9am-4pm	\$225
May	23	Wed
Jun	7	Thu
Jun	27	Wed
Jul	18	Wed
Aug	10	Fri
Aug	28	Tue

Level III

2-Days	9am-4pm	\$425
May	1-2	Tu-W
Jun	14-15	Th-F
Jul	24-25	Tu-W
Aug	15-16	W-Th

Level IV - Macros

2-Days	9am-4pm	\$425
May	17-18	Th-F
Jun	18-19	M-Tu
Jul	30-31	M-Tu
Aug	21-22	Tu-W

Excel 2010 PowerPivot

1-Day	9am-4pm	\$250
May	3	Thu
Jun	25	Mon
Jul	27	Fri

Saturday and Evening Classes available

Please call 503-362-4818 or email info@nwcl.com for more information

FILEMAKER PRO

Level I

1-Day	9am-4pm	\$275
May	15	Tue
Jun	28	Thu
Jul	30	Mon

Level II

1-Day	9am-4pm	\$275
May	16	Wed
Jun	29	Fri
Jul	31	Tue

HTML (WEB DESIGN)

Level I

1-Day	9am-4pm	\$225
May	8	Tue
Jul	2	Mon
Aug	30	Thu

Level II

1-Day	9am-4pm	\$225
May	9	Wed
Jul	3	Tue
Aug	31	Fri

No dates that fit your schedule?

Contact us to discuss arranging a class just for you or your group.

Also - we update the schedule throughout the year. Please check back occasionally for additional dates.

Saturday and Evening classes available upon request.

For more information, please email info@nwclc.com or call 503-362-4818

ADOBE ILLUSTRATOR

Level I

2-Days	9am-4pm	\$475
May	9-10	W-Th
Jun	25-26	M-Tu
Aug	1-2	W-Th

Level II

1-Day	9am-4pm	\$250
May	14	Mon
Jun	27	Wed
Aug	3	Fri

ADOBE INDESIGN

Level I

2-Days	9am-4pm	\$475
May	24-25	Th-F
Jul	9-10	M-Tu
Aug	7-8	Tu-W

Level II

1-Day	9am-4pm	\$250
May	30	Wed
Jul	13	Fri
Aug	20	Mon

MICROSOFT OFFICE 2016

NEW FEATURES (FROM 2007)

1-Day	9am-4pm	\$225
May	24	Thu
Jun	18	Mon
Jul	20	Fri
Aug	14	Tue

MICROSOFT OFFICE 365

NEW FEATURES (FROM 2007)

1-Day	9am-4pm	\$225
May	21	Mon
Jun	26	Tue
Jul	27	Fri
Aug	13	Mon

MICROSOFT OFFICE 2013

NEW FEATURES

1-Day	9am-4pm	\$225
<i>Class still available for custom scheduling. Please contact us to arrange a date</i>		

MICROSOFT ONENOTE

OneNote 2016 / 2013

1-Day	9am-4pm	\$225
May	7	Mon
Jun	13	Wed
Jul	20	Fri
Aug	14	Tue

OneNote 2010

1-Day	9am-4pm	\$225
May	7	Mon
Jun	13	Wed
Jul	20	Fri
Aug	14	Tue

Group Training

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MICROSOFT OUTLOOK

2016 / 2013 Level I

1-Day 9am-4pm \$225

May	14	Mon
Jun	19	Tue
Jul	13	Fri
Aug	6	Mon

2016 / 2013 Level II

1-Day 9am-4pm \$225

May	15	Tue
Jun	20	Wed
Jul	16	Mon
Aug	7	Tue

2010 Level I

1-Day 9am-4pm \$225

Jun	5	Tue
Jul	6	Fri
Aug	13	Mon

Outlook 2007

2007 Outlook is still available for custom scheduling. Please contact us for available dates.

2007 Level I

1-Day 9am-4pm \$225

2007 Level II

1-Day 9am-4pm \$225

2010 Level II

1-Day 9am-4pm \$225

Jun	8	Fri
Jul	9	Mon
Aug	14	Tue

Consider arranging customized Outlook group training at your location

ADOBE PHOTOSHOP

Length: 2-Days 9:00 am-4:00pm Cost: \$475.00

Jun	4-5	M-Tu
July Dates	coming soon...	
Aug	30-31	Th-F

MICROSOFT PROJECT

Project 2016 / 2013

Level I

2-Days 9am-4pm \$450

May	24-25	Th-F
Jun	18-19	M-Tu
Aug	1-2	W-Th

Project 2010

Level I

2-Days 9am-4pm \$450

May	24-25	Th-F
Jun	26-27	Tu-W
Aug	1-2	W-Th

MICROSOFT POWERPOINT

PowerPoint 2016 / 2013

Level I

1-Day 9am-4pm \$225

May	8	Tue
Jun	12	Tue
Jul	9	Mon
Aug	17	Fri

PowerPoint 2010 / 2007

Level I

1-Day 9am-4pm \$225

May	8	Tue
Jun	12	Tue
Jul	9	Mon
Aug	17	Fri

Level II

1-Day 9am-4pm \$250

May	30	Wed
Jun	28	Thu
Aug	3	Fri

Level II

1-Day 9am-4pm \$250

May	29	Tue
Jun	29	Fri
Aug	6	Mon

Level II

1-Day 9am-4pm \$225

May	9	Wed
Jun	18	Mon
Jul	10	Tue
Aug	24	Fri

Level II

1-Day 9am-4pm \$225

May	9	Wed
Jun	18	Mon
Jul	10	Tue
Aug	24	Fri

Project 2007

Level I

2-Days 9am-4pm \$450

Please contact us to arrange a date

Our Guarantee

Any of our classes can be retaken at no additional charge (same version and class). We just ask that you bring your class workbook with you. We also provide email and telephone support if you have questions after class.

MICROSOFT PUBLISHER

Publisher 2016 / 2013

Level I

1-Day	9am-4pm	\$225
Jun	4	Mon
Jul	13	Fri
Aug	21	Tue

Level II

1-Day	9am-4pm	\$225
May	7	Mon
Jun	5	Tue
Jul	23	Mon
Aug	29	Wed

Publisher 2010

Level I

1-Day	9am-4pm	\$225
Jun	4	Mon
Jul	13	Fri
Aug	21	Tue

Level II

1-Day	9am-4pm	\$225
May	7	Mon
Jun	5	Tue
Jul	23	Mon
Aug	29	Wed

Publisher 2007

Publisher 2007 still available for custom scheduling. Please contact us to schedule a date.

Level I

1-Day	9am-4pm	\$225
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Level II

1-Day	9am-4pm	\$225
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This schedule is updated throughout the year.

Please check back occasionally for new dates and classes

QUICKBOOKS

We Offer Classes in Various Versions of QuickBooks

QuickBooks classes are also available on a one-on-one basis. Classes can be scheduled during the week, in the evening, or on Saturdays. Please contact us for more details

Level I

2-Days	9am-4pm	\$495
May	17-18	Th-F
Jul	2-3	M-Tu
Jul	19-20	Th-F
Aug	20-21	M-Tu

Level II

1-Day	9am-4pm	\$250
May	10	Thu
Jun	27	Wed
Aug	3	Fri

MICROSOFT VISIO

2016 / 2013 Level I

1-Day	9am-4pm	\$250
May	16	Wed
Jun	18	Mon
Jul	27	Fri

2016 / 2013 Level II

1-Day	9am-4pm	\$250
May	17	Thu
Jun	19	Tue
Jul	30	Mon

2010 Level I

1-Day	9am-4pm	\$250
May	16	Wed
Jun	18	Mon
Jul	27	Fri

2010 Level II

1-Day	9am-4pm	\$250
May	17	Thu
Jun	19	Tue
Jul	30	Mon

Visio 2007

Still available for custom scheduling. Please contact us to arrange a date

No dates that fit your schedule?

Please contact us to discuss arranging a custom class date.
Saturday and Evening classes available upon request.

info@nwclc.com

503-362-4818

NORTHWEST

computer learning center

Contact us to find out about our
current promotion

MICROSOFT WINDOWS

Computer Basics

1-Day 9am-1pm \$150

Jun	1	Fri
Jul	16	Mon
Aug	17	Fri

Windows 10

Level I

1-Day 9am-4pm \$225

May	3	Thu
Jun	22	Fri
Jul	23	Mon
Aug	24	Fri

Windows 10

Upgrade from Windows 7

1-Day 9am-4pm \$225

May	16	Wed
Jun	27	Wed
Jul	27	Fri
Aug	17	Fri

**Saturday and
Evening
Classes Available**

*Please email
info@nwclc.com
or call
503-362-4818
to schedule*

Windows 7

Level I

1-Day 9am-4pm \$225

Jul	13	Fri
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*please contact us for
additional dates*

Level II

1-Day 9am-4pm \$225

Jul	16	Mon
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*please contact us for
additional dates*

MICROSOFT WORD

Word 2016 / 2013

*Please specify your version
when registering*

Level I

1-Day 9am-4pm \$225

May	3	Thu
Jun	8	Fri
Jul	19	Thu
Aug	22	Wed

Level II

1-Day 9am-4pm \$225

May	4	Fri
Jun	11	Mon
Jul	20	Fri
Aug	23	Thu

Level III

2-Days 9am-4pm \$425

May	15-16	W-Th
Jun	21-22	Th-F
Jul	30-31	M-Tu
Aug	29-30	W-Th

2016 / 2013

Level IV - Macros

1-Day 9am-4pm \$250

*Please contact us
to schedule*

Word 2010 / 2007

Level I

1-Day 9am-4pm \$225

May	3	Thu
Jun	8	Fri
Jul	19	Thu
Aug	22	Wed

Level II

1-Day 9am-4pm \$225

May	4	Fri
Jun	11	Mon
Jul	20	Fri
Aug	23	Thu

Level III

2-Days 9am-4pm \$425

May	15-16	W-Th
Jun	21-22	Th-F
Jul	30-31	M-Tu
Aug	29-30	W-Th

2010 / 2007

Level IV - Macros

1-Day 9am-4pm \$250

*Please contact us
to schedule*

Group Training

- *Our classes can be customized for your group at no extra cost.*
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