

NORTHWEST

computer learning center

2659 Commercial Street SE, Suite 210
Salem, Oregon 97302

The Professional's Choice since 1983 • Locally Owned & Operated

Phone: (503) 362-4818

Email: info@nwclc.com

Website: www.nwclc.com

Last Revised: 1/23/2018

Schedule updated throughout the year. Please check back occasionally for new dates & classes

Course Schedule: Through June 2018

For Course Descriptions visit us at
www.nwclc.com/course_descriptions.html

MICROSOFT ACCESS

Access 2016 / 2013

Level I

Building a Database

2-Days 9am-4pm \$425

Jan	16-17	Tu-W
Feb	8-9	Th-F
Apr	3-4	Tu-W
May	10-11	Th-F
Jun	12-13	Tu-W

Beyond Basic Queries

1-Day 9am-4pm \$225

Jan	3	Wed
Feb	12	Mon
Apr	17	Tue
May	24	Thu
Jun	27	Wed

Level II

Refining a Database

2-Days 9am-4pm \$425

Jan	24-25	W-Th
Mar	5-6	M-Tu
Apr	11-12	W-Th
May	17-18	Th-F
Jun	19-20	Tu-W

Designing Reports

1-Day 9am-4pm \$225

Jan	4	Thu
Feb	7	Wed
Apr	18	Wed
May	25	Fri
Jun	28	Thu

Level III

Programming

2-Days 9am-4pm \$425

Jan	30-31	Tu-W
Mar	14-15	W-Th
Apr	26--27	Th-F
Jun	4-5	M-Tu

Creating Custom Forms

1-Day 9am-4pm \$225

Jan	5	Fri
Mar	1	Thu
Apr	19	Fri
May	31	Thu
Jun	26	Tue

Group Training

- Our classes can be customized for your group at no extra cost.
- To meet your training needs, we will combine any of our course topics to create a custom course - we can even include your files as class examples.
- Group training may cost you less money.

For more details, please email us at:
info@nwclc.com
or call (503) 362-4818

Customized Access Training

Are you building or enhancing a database you would like help with?

Request a custom class date for you or your group so we can work specifically on your project.

For more information contact us at:
info@nwclc.com
503-362-4818

Access 2010 / 2007

Level I

Building a Database

2-Days 9am-4pm \$425

Jan	16-17	Tu-W
Feb	8-9	Th-F
Apr	3-4	Tu-W
May	10-11	Th-F
Jun	12-13	Tu-W

Beyond Basic Queries

1-Day 9am-4pm \$225

Jan	3	Wed
Feb	12	Mon
Apr	17	Tue
May	24	Thu
Jun	27	Wed

Level II

Refining a Database

2-Days 9am-4pm \$425

Jan	24-25	W-Th
Mar	5-6	M-Tu
Apr	11-12	W-Th
May	17-18	Th-F
Jun	19-20	Tu-W

Designing Reports

1-Day 9am-4pm \$225

Jan	4	Thu
Feb	7	Wed
Apr	18	Wed
May	25	Fri
Jun	28	Thu

Level III

Programming

2-Days 9am-4pm \$425

Jan	30-31	Tu-W
Mar	14-15	W-Th
Apr	26--27	Th-F
Jun	4-5	M-Tu

Creating Custom Forms

1-Day 9am-4pm \$225

Jan	5	Fri
Mar	1	Thu
Apr	19	Fri
May	31	Thu
Jun	26	Tue

ADOBE ACROBAT

Acrobat Pro DC

Level I

1-Day	9am-4pm	\$250
Jan	4	Thu
Feb	9	Fri
Mar	14	Wed
Apr	24	Tue
May	31	Thu

Level II

1-Day	9am-4pm	\$250
Jan	5	Fri
Feb	21	Wed
Mar	15	Thu
Apr	25	Wed
Jun	1	Fri

Acrobat Pro XI

Level I

1-Day	9am-4pm	\$250
Jan	25	Thu
Mar	5	Mon
Apr	26	Thu
May	29	Tue

Level II

1-Day	9am-4pm	\$250
Jan	26	Fri
Mar	6	Tue
Apr	27	Fri
May	30	Wed

ADOBE CAPTIVATE

Please contact us to schedule

Level I: 1 Day 9am-4pm \$275

Level II: 1 Day 9am-4pm \$275

CRYSTAL REPORTS

Level I

2-Days	9am-4pm	\$525
Jan	30-31	Tu-W
Mar	7-8	W-Th
Apr	23-24	M-Tu
Jun	12-13	Tu-W

Level II

1-Day	9am-4pm	\$275
Feb	1	Wed
Mar	9	Fri
Apr	25	Wed
Jun	14	Thu

MICROSOFT EXCEL

Excel 2016 / 2013

Level I

1-Day	9am-4pm	\$225
Jan	8	Mon
Feb	7	Wed
Mar	12	Mon
Apr	18	Wed
May	22	Tue
Jun	6	Wed
Jun	28	Thu

Level II

1-Day	9am-4pm	\$225
Jan	9	Tue
Feb	8	Thu
Mar	13	Tue
Apr	19	Thu
May	23	Wed
Jun	7	Thu
Jun	29	Fri

Level III

2-Days	9am-4pm	\$425
Jan	18-19	Th-F
Feb	20-21	Tu-W
Mar	21-22	W-Th
May	1-2	Tu-W
Jun	14-15	Th-F

Level IV - Macros

2-Days	9am-4pm	\$425
Feb	1-2	Th-F
Mar	28-29	W-Th
May	8-9	Tu-W
Jun	21-22	Th-F

Excel 2016 / 2013

PowerPivot

1-Day	9am-4pm	\$250
Jan	29	Mon
Feb	16	Fri
Mar	27	Tue
May	3	Thu
Jun	25	Mon

Have you considered customized Excel training for your group?

Our Guarantee

Any of our classes can be retaken at no additional charge (same version and class). We just ask that you bring your class workbook with you. We also provide email and telephone support if you have questions as you apply information you learned in class to your specific situations. We encourage your questions regardless of how long it's been since your class.

Excel 2010 / 2007

Level I

1-Day	9am-4pm	\$225
Jan	8	Mon
Feb	7	Wed
Mar	12	Mon
Apr	18	Wed
May	22	Tue
Jun	6	Wed
Jun	28	Thu

Level II

1-Day	9am-4pm	\$225
Jan	9	Tue
Feb	8	Thu
Mar	13	Tue
Apr	19	Thu
May	23	Wed
Jun	7	Thu

Level III

2-Days	9am-4pm	\$425
Jan	18-19	Th-F
Feb	20-21	Tu-W
Mar	21-22	W-Th
May	1-2	Tu-W
Jun	14-15	Th-F

Level IV - Macros

2-Days	9am-4pm	\$425
Feb	1-2	Th-F
Mar	28-29	W-Th
May	8-9	Tu-W
Jun	21-22	Th-F

Excel 2010 PowerPivot

1-Day	9am-4pm	\$250
Jan	29	Mon
Feb	16	Fri
Mar	27	Tue
May	3	Thu
Jun	25	Mon

Saturday and Evening Classes available

Please call 503-362-4818 or email info@nwclc.com for more information

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DREAMWEAVER

Level I

1-Day 9am-4pm \$250

Jan	2	Tue
Feb	26	Mon
Apr	12	Thu
May	30	Wed

Level II

1-Day 9am-4pm \$250

Jan	3	Wed
Feb	27	Tue
Apr	13	Fri
May	31	Thu

FILEMAKER PRO

Level I

1-Day 9am-4pm \$275

Feb	15	Thu
Feb	26	Mon
Apr	2	Mon
May	15	Tue
Jun	28	Thu

Level II

1-Day 9am-4pm \$275

Feb	16	Fri
Feb	27	Tue
Apr	3	Tue
May	16	Wed
Jun	29	Fri

HTML (WEB DESIGN)

Level I

1-Day 9am-4pm \$225

Jan	29	Mon
Mar	14	Wed
May	8	Tue

Level II

1-Day 9am-4pm \$225

Jan	30	Tue
Mar	15	Thu
May	9	Wed

ADOBE ILLUSTRATOR

Level I

2-Days 9am-4pm \$450

Jan	2-3	Tu-W
Mar	19-20	M-Tu
May	9-10	W-Th
Jun	25-26	M-Tu

Level II

1-Day 9am-4pm \$250

Jan	4	Thu
Mar	23	Fri
May	14	Mon
Jun	27	Wed

No dates that fit your schedule?

Contact us to discuss arranging a class just for you or your group.

Also - we update the schedule throughout the year. Please check back occasionally for additional dates.

Saturday and Evening classes available upon request.

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MICROSOFT OFFICE 2016

NEW FEATURES (FROM 2007)

1-Day 9am-4pm \$225

Jan	26	Fri
Mar	5	Mon
Apr	10	Tue
May	24	Thu
Jun	18	Mon

MICROSOFT OFFICE 365

NEW FEATURES (FROM 2007)

1-Day 9am-4pm \$225

Jan	31	Wed
Mar	6	Tue
Apr	20	Fri
May	21	Mon
Jun	26	Tue

ADOBE INDESIGN

Level I

2-Days 9am-4pm \$475

Dec	6-7	W-Th
Jan	25-26	Th-F
Mar	5-6	M-Tu
Apr	3-4	Tu-W
May	24-25	Th-F

Level II

1-Day 9am-4pm \$250

Dec	11	Mon
Mar	7	Wed
Apr	5	Thu

MICROSOFT OFFICE 2013

NEW FEATURES

1-Day 9am-4pm \$225

Class still available for custom scheduling. Please contact us to arrange a date

MICROSOFT ONENOTE

OneNote 2016 / 2013

1-Day 9am-4pm \$225

Jan	26	Fri
Feb	20	Tue
Mar	28	Wed
May	7	Mon
Jun	13	Wed

OneNote 2010

1-Day 9am-4pm \$225

Jan	26	Fri
Feb	20	Tue
Mar	28	Wed
May	7	Mon
Jun	13	Wed

Group Training

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MICROSOFT OUTLOOK

2016 / 2013 Level I
1-Day 9am-4pm \$225

Jan	29	Mon
Mar	16	Fri
Apr	11	Wed
May	14	Mon
Jun	19	Tue

2016 / 2013 Level II
1-Day 9am-4pm \$225

Feb	7	Wed
Mar	23	Fri
Apr	12	Thu
May	15	Tue
Jun	20	Wed

2010 Level I
1-Day 9am-4pm \$225

Feb	1	Thu
Apr	16	Mon
Jun	5	Tue

2010 Level II
1-Day 9am-4pm \$225

Feb	2	Fri
Apr	17	Tue
Jun	8	Fri

Outlook 2007

2007 Outlook is still available for custom scheduling. Please contact us for available dates.

2007 Level I

1-Day 9am-4pm \$225

2007 Level II

1-Day 9am-4pm \$225

Consider arranging customized Outlook group training at your location

ADOBE PHOTOSHOP

Length: 2-Days 9:00 am-4:00pm Cost: \$475.00

Feb	20-21	Tu-W
Apr	26-27	Th-F
Jun	4-5	M-Tu

MICROSOFT PROJECT

Project 2016 / 2013

Level I

2-Days 9am-4pm \$450

Jan	22-23	M-Tu
Mar	8-9	Th-F
Apr	16-17	M-Tu
May	24-25	Th-F
Jun	26-27	Tu-W

Level II

1-Day 9am-4pm \$250

Jan	24	Wed
Mar	20	Tue
Apr	23	Mon
May	30	Wed
Jun	28	Thu

Project 2010

Level I

2-Days 9am-4pm \$450

Jan	22-23	M-Tu
Mar	8-9	Th-F
Apr	16-17	M-Tu
May	24-25	Th-F
Jun	26-27	Tu-W

Level II

1-Day 9am-4pm \$250

Jan	24	Wed
Mar	19	Mon
Apr	26	Thu
May	29	Tue
Jun	29	Fri

MICROSOFT POWERPOINT

PowerPoint 2016 / 2013

Level I

1-Day 9am-4pm \$225

Jan	23	Tue
Mar	16	Fri
Apr	2	Mon
May	8	Tue
Jun	12	Tue

PowerPoint 2010 / 2007

Level I

1-Day 9am-4pm \$225

Mar	16	Fri
Apr	2	Mon
May	8	Tue
Jun	12	Tue

Level II

1-Day 9am-4pm \$225

Level II

1-Day 9am-4pm \$225

Jan	24	Wed
Mar	20	Tue
Apr	3	Tue
May	9	Wed
Jun	18	Mon
Jan	24	Wed
Mar	20	Tue
Apr	3	Tue
May	9	Wed
Jun	18	Mon

Project 2007

Level I

2-Days 9am-4pm \$450

Please contact us to arrange a date

Our Guarantee

Any of our classes can be retaken at no additional charge (same version and class). We just ask that you bring your class workbook with you. We also provide email and telephone support if you have questions after class.

MICROSOFT PUBLISHER

Publisher 2016 / 2013

Level I

1-Day	9am-4pm	\$225
Feb	5	Mon
Mar	20	Tue
Apr	30	Mon
Jun	5	Tue

Level II

1-Day	9am-4pm	\$225
Jan	11	Thu
Feb	6	Tue
Mar	30	Fri
May	7	Mon
Jun	6	Wed

Publisher 2010

Level I

1-Day	9am-4pm	\$225
Feb	5	Mon
Mar	20	Tue
Apr	30	Mon
Jun	5	Tue

Level II

1-Day	9am-4pm	\$225
Jan	11	Thu
Feb	6	Tue
Mar	30	Fri
May	7	Mon
Jun	6	Wed

Publisher 2007

Publisher 2007 still available for custom scheduling. Please contact us to schedule a date.

Level I

1-Day	9am-4pm	\$225
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Level II

1-Day	9am-4pm	\$225
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This schedule is updated throughout the year.

Please check back occasionally for new dates and classes

QUICKBOOKS

We Offer Classes in Various Versions of QuickBooks

QuickBooks classes are also available on a one-on-one basis. Classes can be scheduled during the week, in the evening, or on Saturdays. Please contact us for more details

Level I

2-Days	9am-4pm	\$495
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Feb	20-21	Tu-W
Mar	29-30	Th-F
May	8-9	Tu-W
Jun	25-26	M-Tu

Level II

1-Day	9am-4pm	\$250
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Jan	8	Mon
Feb	16	Fri
Apr	5	Thu
May	10	Thu
Jun	27	Wed

MICROSOFT VISIO

2016 / 2013 Level I

1-Day	9am-4pm	\$225
Feb	9	Fri
Mar	19	Mon
Apr	5	Thu
May	16	Wed
Jun	18	Mon

2016 / 2013 Level II

1-Day	9am-4pm	\$225
Feb	16	Fri
Mar	20	Tue
Apr	6	Fri
May	17	Thu
Jun	19	Tue

2010 Level I

1-Day	9am-4pm	\$225
Feb	9	Fri
Mar	19	Mon
Apr	5	Thu
May	16	Wed
Jun	18	Mon

2010 Level II

1-Day	9am-4pm	\$225
Feb	16	Fri
Mar	20	Tue
Apr	6	Fri
May	17	Thu
Jun	19	Tue

Visio 2007

Still available for custom scheduling. Please contact us to arrange a date

No dates that fit your schedule?

Please contact us to discuss arranging a custom class date.
Saturday and Evening classes available upon request.

info@nwclc.com

503-362-4818

NORTHWEST

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Contact us to find out about our current promotion

MICROSOFT WINDOWS

Computer Basics

1-Day 9am-1pm \$150

Jan	8	Mon
Feb	23	Fri
Mar	29	Thu
Apr	30	Mon
Jun	1	Fri

Windows 7

Level I

1-Day 9am-4pm \$225

Jan	11	Thu
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please contact us for additional dates

Level II

1-Day 9am-4pm \$225

Jan	12	Fri
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please contact us for additional dates

Windows 10

Level I

1-Day 9am-4pm \$225

Jan	2	Tue
Feb	16	Fri
Mar	26	Mon
May	3	Thu
Jun	22	Fri

Windows 10

Upgrade from Windows 7

1-Day 9am-4pm \$225

Jan	3	Wed
Feb	26	Mon
Mar	20	Tue
Apr	20	Fri
May	21	Mon
Jun	27	Wed

Saturday and Evening Classes Available

Please email info@nwclc.com or call 503-362-4818 to schedule

MICROSOFT WORD

Word 2016 / 2013

Level I

1-Day 9am-4pm \$225

Jan	11	Thu
Feb	20	Tue
Mar	26	Mon
May	3	Thu
Jun	8	Fri

Level II

1-Day 9am-4pm \$225

Jan	12	Fri
Feb	28	Wed
Mar	27	Tue
May	4	Fri
Jun	11	Mon

Level III

2-Days 9am-4pm \$425

Jan	22-23	M-Tu
Mar	1-2	Th-F
Apr	9-10	M-Tu
May	15-16	W-Th
Jun	22-23	Th-F

2016 / 2013

Level IV - Macros

1-Day 9am-4pm \$250

Please contact us to schedule

Please specify your version when registering

Word 2010 / 2007

Level I

1-Day 9am-4pm \$225

Jan	11	Thu
Feb	20	Tue
Mar	26	Mon
May	3	Thu
Jun	8	Fri

Level II

1-Day 9am-4pm \$225

Jan	12	Fri
Feb	28	Wed
Mar	27	Tue
May	4	Fri
Jun	11	Mon

Level III

2-Days 9am-4pm \$425

Jan	22-23	M-Tu
Mar	1-2	Th-F
Apr	9-10	M-Tu
May	15-16	W-Th
Jun	22-23	Th-F

2010 / 2007

Level IV - Macros

1-Day 9am-4pm \$250

Please contact us to schedule

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