NORTHWEST computer learning center

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1 Day 9:00 a.m. – 4:00 p.m.

Module 1: Creating Responsive Projects

- About Responsive Projects
- Starting a Responsive Project
- Understanding Breakpoints
- Fluid Boxes
- Saving a Standard Project as Responsive
- Adding Content to Fluid Boxes
- Setting Fluid Box Properties
- Static Fluid Boxes
- Excluding Fluid Boxes or Objects from View

Module 2: Creating a Quiz

- What is a Quiz?
- Types of Quiz Slides and Questions
- Setting Quiz Preferences
- Inserting Question Slides
- Setting up Question Slides
- Creating a Question Pool
- Moving Quiz Slides to a Question Pool
- Importing Question Pool Slides to a Project
- Random Question Slides
- Creating a Pretest
- Knowledge Check Slides
- The Branching Panel

Module 3: Interactive Objects

- Types of Interactive Objects
- Adding Buttons
- Adding Click Boxes
- Adding Text Entry Boxes
- Setting Properties
- Setting the Timing of Interactive Objects
- Understanding the Timeline
- Setting Object Visibility
- Setting and Creating Object Styles
- Managing Object Libraries

Module 4: Audio & Video

- Inserting Audio
- Setting Audio for Non-interactive Objects
- Play an Audio File when a Slide Appears
- Recording a Video Demo
- Editing Video Demo Projects
- Adding a Video Demonstration to another Project
- Inserting Pre-Recorded Video on Slides
- Interactive Video

Module 5: Additional Project Options

- Master Slides
- Importing a PowerPoint Presentation
- Enabling Accessibility
- Adding Accessibility Text to Slides
- Adding Accessibility Text to Objects
- Specify Tab Order for Objects
- Adding Closed Captions